



# VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

**Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049**

Ph: 9133300357, 8886066339:: Fax:0891-2010487:: E-Mail: viewiqac@gmail.com

VIEW/IQAC/Cir/2020-21/002

Dt. 17.08.2021

## CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on **19<sup>th</sup> August 2021 at 10:00 AM**. All members are requested to attend the meeting without fail.

### **Agenda:**

1. Review of the previous meeting along with action taken report.
2. Review on conduct of academics in the pandemic situation.
3. Result analysis of 2020-21 AY Semester-I.
4. PO attainment calculation of 2017 admitted batch.
5. Implementation of modern pedagogical methods.
6. Review the quality of Final year Projects of 2020-21 AY.
7. Student mentoring system.
8. Review of PAQIC/DAC meetings.
9. Review of academic calendar.
10. Review of Feedback on central facilities given by parents.
11. Review of Students placements
12. Any other with the permission of the chair.

**Venue:** Principal's office

### **Copy To:**

1. IQAC Members
2. All HoD's
3. Exam Cell
4. Office file



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19.08.2021

## ATTENDANCE OF IQAC MEMBERS

Sl. No	Name	Designation	Position	Signature
1.	Prof. J. Sudhakar	Principal	Chairperson	
2.	Prof. A. Sessa Rao	Academic Director	Member	
3.	Dr. P. S. Ravindra	Dean-Administration	Member	
4.	Prof. K. Vijay Kumar	HoD-CSE	Member	
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member	
6.	Prof. Durga Syam Prasad	HoD-EEE	Member	
7.	Prof. B. Prakash	HoD-IT	Member	
8.	Dr. V. Ananda Babu	HoD-ME	Member	
9.	Dr. K. Chaitanya	HoD-BS&H	Member	
10.	Dr. M. PardhaSaradhi	HoD-MBA	Member	
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy	AB
12.	Ms. D. Sreeja 15NM1A1212	Member	Alumni from IT Department	D-Sreeja
13.	Ms. B. Sai Dharani 17NM1A1201	Member	Student Nominee from IT Department	Dharani
14.	Dr. K. V. Ramana Rao	Member	Head, T&P	
15.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant	AB
16.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam	P.v.dj
17.	Prof. Akanksha Mishra	Professor	IQAC Coordinator	



  
Principal

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Dt. 19.08.2021

### MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on **19<sup>th</sup> August 2021 at 10:00 AM**. The following members have attended.

Sl. No	Name	Designation	Position
1.	Prof. J. Sudhakar	Principal	Chairperson
2.	Prof. A. Sessa Rao	Academic Director	Member
3.	Dr. P. S. Ravindra	Dean-Administration	Member
4.	Prof. K. Vijay Kumar	HoD-CSE	Member
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
6.	Prof. DurgaSyam Prasad	HoD-EEE	Member
7.	Prof. B. Prakash	HoD-IT	Member
8.	Dr. V. AnandaBabu	HoD-ME	Member
9.	Dr. K. Chaitanya	HoD-BS&H	Member
10.	Dr. M. PardhaSaradhi	HoD-MBA	Member
11.	Ms. D. Sreeja 15NM1A1212	Member	Alumni from IT Department
12.	Ms. SaiDharani 17NM1A1201	Member	Student Nominee from IT Department
13.	Dr. K. V. Ramana Rao	Member	Head, T&P
14.	Mr. P. V. SatyanarayanaRaju	Member	RINL, Visakhapatnam
15.	Prof. Akanksha Mishra	Professor	IQAC-Coordinator



Chairperson welcomed the gathering and briefed about the objectives of the IQAC meeting.

**Resolutions:**

**Item-1**

The chairman has reviewed the previous meeting conducted on 11<sup>th</sup> March 2021 and discussed about the actions taken on the resolutions.

S.No	Resolutions of meeting conducted on 11 <sup>th</sup> March 2021	Action Taken
1.	Implementation of pedagogical methods	The pedagogical methods are implemented, and consolidated report is submitted.
3.	Collection of feedback on central facilities	Completed the feedback collection on central facilities
4.	Registration of alumni student association for the 2017 admitted batch	Alumni association is formed.

**Item-2**

The committee has decided, as per JNTUK instructions, the classes should be conducted strictly in offline mode. Students should be motivated accordingly.

**Item-3**

The pass percentage of 2020-21 Academic Year I semester is analyzed and discussed about the measures to be taken to improve the pass percentage. The committee decided to identify backlog students and motivate the students.

**Result Analysis UG Courses:**

2020-21 (I SEM)	II-I	III-I	IV-I
EEE	86.08%	86.67%	95.00%
MECH	71.43%	84.21%	83.78%
ECE	68.72%	87.29%	95.94%
CSE	76.12%	92.15%	91.79%
IT	72.41%	90.57%	94.44%
<b>TOTAL</b>	<b>74.54%</b>	<b>88.91%</b>	<b>93.53%</b>

**Item-4**

The chairperson instructed to calculate the 2017 admitted batch PO attainments.

**Item-5**

The HODs should try to implement the pedagogical methods to deliver the lecture. A report on the same should be submitted in the next meeting

**Item-6**

The committee reviewed the best projects done by IV B. Tech students for the academic year 2020-21.

**Item-7**

The chairperson reviewed the welfare of the faculty, students, and their family members after the 2<sup>nd</sup> wave of COVID. The faculty mentors are supposed to inform the students of the COVID-safety measures being implemented in the institute. The students should be counseled to attend the classes regularly by following COVID rules.

**Item-8**

The PAQIC/DAC meetings have been reviewed by the chairperson.

**Item-9**

The committee reviewed the adherence to the academic calendar .and suggested streamline the conduction of online events.

**Item-10**

After analyzing the feedback report taken from the parents, chairperson suggested some actions to improve overall facilities.

**Item-11**

The committee expressed concern on the drop of student's placements and instructed to conduct online training and placement drives if required.

**Item-12**

Verification of the Laboratories should be conducted.

**IQAC Coordinator**



**Principal**

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VIEW/IQAC/Cir/2020-21/001

Dt. 09.03.2021

### CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on **11<sup>th</sup> March 2021 at 10:00 AM**. All members are requested to attend the meeting without fail.

#### **Agenda:**

1. Review of the previous meeting along with action taken report.
2. Result analysis of 2019-20 AY Semester-II
3. Review on the quality of mid examination question paper and answer script evaluation for the 2020-21 AY Semester-I.
4. PO attainment values for 2016 admitted batch.
5. Implementation of modern pedagogical methods
6. Review of academics as per academic calendar for 2020-21.
7. Feedback on central facilities.
8. Registration for Alumni Association.
9. Student mentoring system.
10. Review of PAQIC/DAQIC meeting
11. Any other with the permission of the chair.

**Venue:** Online Mode- Microsoft Teams

#### **Copy To:**

1. IQAC Members
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Dt. 11.03.2021

### MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on **11<sup>th</sup> March 2021 at 10:00 AM** in Principal's Chamber. The following members are attended.

Sl. No	Name	Designation	Position
1.	Prof. J. Sudhakar	Principal	Chairperson
2.	Prof. A. Sesha Rao	Academic Director	Member
3.	Dr. P. S. Ravindra	Dean-Administration	Member
4.	Prof. K. Vijay Kumar	HoD-CSE	Member
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
6.	Prof. Durga Syam Prasad	HoD-EEE	Member
7.	Prof. B. Prakash	HoD-IT	Member
8.	Dr. V. Ananda Babu	HoD-ME	Member
9.	Dr. K. Chaitanya	HoD-BS&H	Member
10.	Dr. M. PardhaSaradhi	HoD-MBA	Member
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy
12.	Ms. D. Sreeja 15NM1A1212	Member	Alumni from IT Department
13.	Ms. B. Sai Dharani 17NM1A1201	Member	Student Nominee from IT Department
14.	Dr. K. V. Ramana Rao	Member	Head, T&P
15.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant
16.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam
17.	Prof. Akanksha Mishra	Professor	IQAC-Coordinator

Chairperson welcomed the gathering and briefed about the objectives of the IQAC meeting.

**Resolutions:**

**Item-1**

The chairperson reviewed the previous meeting conducted on 29<sup>th</sup> August 2020 and discussed about the actions taken on the resolutions attached for further reference.

S.No	Resolutions of meeting conducted on 29 <sup>th</sup> August 2020	Action Taken
1	Implementation of modern pedagogical methods in Online Classes	A report on the pedagogical methods implemented has been submitted.
3.	PO Attainment calculation for 2016 admitted batch.	PO attainments have been presented in the meeting.
4	Conduction of faculty appraisal for 2019-20 academic year.	The faculty appraisal report has been submitted to the management for approval.

**Item-2**

The pass percentage of 2019-20 Academic Year II sem is analyzed and discussed about the measures to be taken to improve the pass percentage. The committee decided to identify backlog students and motivate the students.

**Result Analysis of UG Courses:**

2019-20 (II SEM)	I-II	II-II	III-II	IV-II
EEE	50.00%	75.24%	93.33%	94.02%
MECH	75.00%	48.72%	54.05%	91.30%
ECE	75.16%	86.59%	69.35%	97.44%
CSE	80.11%	91.05%	88.21%	88.36%
IT	50.88%	90.74%	87.04%	96.08%
<b>AVERAGE</b>	<b>71.97%</b>	<b>83.77%</b>	<b>80.83%</b>	<b>93.31%</b>



**Result Analysis of PG Courses:**

2020-21	MBA (%)
I-II	85.1
II-II	96.7
<b>AVERAGE</b>	<b>90.9</b>

**Item-3**

The committee reviewed the Quality of Mid Question Papers for 2020-21 Academic Year I-Semester based on the audit report (available in mid audit report file) submitted by IQAC, the Course Coordinators were advised to strictly follow the Blooms Taxonomy.

**Item-4**

Discussions have been held on 2016 admitted batch PO attainments of each branch. The values are tabulated below

Department	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2
CSE	2.49	2.53	2.46	2.45	2.39	2.25	2.21	2.35	2.28	2.29	2.26	2.25	2.45	2.46
ECE	2.49	2.46	2.46	2.46	2.40	2.28	2.30	2.24	2.34	2.26	2.27	2.29	2.47	2.50
EEE	2.51	2.48	2.48	2.45	2.12	2.28	2.29	2.34	2.32	2.33	2.35	2.34	2.59	2.58
IT	2.39	2.36	2.33	2.31	2.35	2.00	2.11	2.12	2.20	2.21	2.18	2.27	2.41	2.40
Mech	2.48	2.45	2.34	2.38	2.25	2.28	2.27	1.97	2.25	2.25	2.11	2.32	2.47	2.46

**PO Attainments of 2018 Admitted Batch MBA**

	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2
<b>MBA</b>	2.39	2.43	2.31	2.36	2.35	2.34	2.30

Necessary actions should be taken to achieve the unattained PO's.

**Item-5**

The chairperson has instructed to implement modern pedagogical methods in the upcoming semester and submit the report accordingly.

**Item-6**

The committee reviewed the adherence to the Institute academic calendar for Academic Year 2020-21. The committee decided to strictly follow the covid rules in view of the increasing corona cases. The classes may be conducted in online mode if required

**Item-7**

The chairperson instructed to collect the feedback on central facilities.

**Item-8**

The committee decided to take necessary actions to form the alumni students association for the 2017 admitted batch.

**Item-9**

The chairperson reviewed the mentoring process carried out in the institution during the academic year 2020-21, Semester-I.

**Item-10**

The department PAQIC/DAC meetings have been reviewed by the chairperson.

**Item-11**

.A seminar on "Challenges in NIRF for Affiliated Institutions" was conducted on 23-11-2020 and 24-11-2020. The committee advised to hold an awareness program on NAAC for the benefit of the faculty.



**IQAC Coordinator**



**Principal**



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